District 4 Web Site Policy

***The purpose of the DISTRICT 4 Website shall be***

* To carry the AA message to the alcoholic who still suffers, members of the fellowship, professionals and the general public.
* To serve as a communications tool within the District 4 area by providing information about area activities and events.
* To further general service participation within the fellowship by serving as an exchange for information about opportunities for involvement in District 4 activities.

***The DISTRICT 4 Website shall be made readily accessible***

* By "keeping it simple" and constructing the site in such a manner that it be available for viewing by anyone who accesses it through the Internet. Any hint of preferences for specific systems, browsers, or the like should be absent, and the use of multimedia and extensive graphics should be avoided.

***In the spirit of non-affiliation with entities outside AA, the DISTRICT 4 Web site shall maintain external links to***

* The AAWS and AA Grapevine sites, official intergroup and/or central office websites and telephone numbers and service events within the District 4 area only.
* Other AA entities only as specifically approved by the District 4 Website Committee.
* No other kinds of links or address listings of any kind shall be provided unless specifically approved by the District 4 Website Committee.

***In the spirit of self-support, the DISTRICT 4 Web site shall be financed and maintained***

* By contributions from the AA groups and AA entities within the District 4 area.
* By operating within guidelines established and reviewed by the District 4 Public Information Committee.

***The AA principle of anonymity as it applies to other forms of media should be extended to the World Wide Web, and to that end the DISTRICT 4 Web site shall***

* Include no recognizable photographs of individuals, no full names of individuals, no personal telephone numbers, and no personal e-mail addresses.
* Use position titles rather than first names when referring to District 4 officers, Committee chairs and others.

***THE PROCEDURES FOR IMPLEMENTING AND MAINTAINING THE WEB SITE***

* Site should be updated at least every two months.
* Updated backup copies of websites and any contracts, usernames and passwords are to be held by DCM or Secretary.
* That our website remains free of outside ad banners, outside logos and pop-ups.
* That the purpose of our website remains informational and not be used as a 'sponsor by email' purpose.
* Any use of copyrighted material from conference-approved literature will be attributed to AA World Services, Inc. or The Grapevine, Inc. as appropriate.
* The internet website shall be administered by a subcommittee, called the Website Committee, of the District Public Information Committee.
* The Webmaster should serve for a term of two years and may be re-elected for one additional term of two years.
* The Website be registered with the InterNIC as http://www.grandepraireiaa.com, in the name of the District 4 with "Webmaster" would be the named owner of the domain registration.
* The billing contact would be the Webmaster
* The technical contact with the InterNIC would be the Website's Internet Service Provider.
* Technical access to the Website would be limited to the Public Information Chairperson, Webmaster and DCM.
* District Committee Members (DCM's) may request the addition or removal of any or all group information for groups within their District from the Website at any time.
* The “Web Site Policy” shall be review on an annual bases by the Public Information Committee.